

NORTHWESTERN STATE UNIVERSITY

Adjunct Faculty Application

(All Form Fields Required – "Optional in Red" *Fields Indicate Additional Requirement for "Graduate Status)

Name of Applicant: (Last) _____ (First) _____ (MI) _____ Date: _____

Home Address:

Street/PO Box: _____

City _____ State _____ Zip _____

Home Telephone: (____) _____ Work: (____) _____ FAX(Optional): (____) _____

Cell Phone: (Optional) (____) _____ Email: _____

Current Academic Rank: Instructor Assistant Professor Associate Professor Professor
 Adjunct No rank Other

Tenured/Tenure Track: _____
(College/Department)

Highest Degree Earned: Ph.D. Ed.D. Ed.S. Masters Bachelors Associate Other _____

Specific Discipline Area of Highest Degree: _____ Minor/Cognate: _____

For Adjunct, Limited, and Temporary Applicants, list specific courses (prefix and number if available) that applicant may or wishes to teach:

*Graduate Membership Status Requested (see Graduate Faculty Policies and Procedures Governing Membership for details):
Check one of the following: Member Associate Limited Temporary Adjunct

*Number of years of experience as a full time faculty member, by University, including Northwestern State:

No previous experience as a full time university faculty member
University: _____ Years Experience: _____
University: _____ Years Experience: _____
University: _____ Years Experience: _____

Comments (Optional):

(1, 2, and 3, only required if applying to teach graduate level courses) Perhaps they should select applying for undergraduate, graduate, or both? Then if “graduate” or “both” were selected the fields below would be required to submit.

Required supporting documentation should reflect professional activities for the five-year period preceding the date of application for associated, temporary, or adjunct graduate faculty membership being requested.

1. *Research/Creative and Professional Activities

- a. National/Refereed. List authored books or book chapters, musical composition, and/or articles in refereed journals published within the last five calendar years preceding the year of application. Give complete bibliographic information and attach copies of all publications; and /or

National Juried. List juried invitations resulting in performances or exhibitions sponsored by arts organizations or institutions of nation scope and reputation within the last five calendar years preceding the year of application. Attach complete documentation and appropriate copies of work.

- b. Regional/State/Non-Refereed. List authored articles for regional, state, or non-refereed instruments published within the last five years preceding the year of application. Give complete bibliographic information and attach copies of all publications; and/or

Regional/State Juried. List juried invitation resulting in performances or exhibitions sponsored by regional or state arts organizations or institutions in the last five calendar years, preceding the year of application. Attach complete documentation and appropriate copies of work.

- c. List authored grants and/or contracts funded externally within the last five calendar years preceding the year of application. Give title and purpose, funding agency, dates and funding amount. Include copies of proposals.

- d. List presentations on programs of professional and scholarly organizations within the last five calendar years preceding the year of application, giving name of organization, title and type of presentation, type of meeting, location and dates.

- e. List offices held in professional and scholarly organizations within the last five calendar years preceding the year of application, giving name of organization, title and functions of office, and encompassing dates.

- f. List consulting, commissions and other professional activities related to the discipline within the last five calendar years preceding the year of application, giving name of employing agency, inclusive dates, title and type of employment, and other data relating the activity to the graduate programs.

2. *Program Development Activities

- a. List Activities related to curriculum development of the graduate program.
b. List activities related to recruitment and retention of graduate students in the program.
c. List activities related to development of resource and/or facilities for the graduate program.

3. *Academic Activities

- a. List courses presently taught for the graduate program and/or present service on graduate-level policy-making bodies.
b. List names of graduate advisees- as major professor only- during the last three calendar years preceding the year of application.
c. List graduate student research/creative activities directed during the last three calendar years preceding the year of application. Give title or description of the activity and completion date.
d. If director of a University graduate program, give title of program and description of duties.